



**INVESTMENT CORPORATION OF BANGLADESH**  
**8, D.I.T. AVENUE (12<sup>th</sup> Floor), DHAKA.**  
**PABX- 9563455, FAX : 88-02-9563313**

**HUMAN RESOURCE MANAGEMENT DEPARTMENT**

**VERIFICATION ROLL**

.....  
 The name of the post in which  
 the candidate is to be appointed:  
 .....

**PART I** (To be filled in by the candidate)

- .....
1. Name in full (in Block Letters)  
with alias, if any and nationality.
  - .....
  2. Father's name in full with designation  
of service, if any and nationality
  - .....
  3. Home address in full (i.e. Village, Post Office,  
Police Station and District) :

- .....
4. Present residential address with telephone no (if any) :

- .....
5. Other address during the last five years where the  
candidate stayed for more than six months:

Address	From	To

- .....
6. Date of birth (as per S.S.C certificate where applicable):

- .....
7. Place of birth (stating village, police station, district, etc.):

- .....
8. Educational qualifications showing places of education with yours in schools and  
colleges from 15<sup>th</sup> year of the candidate:

Name of School, College, etc.	Date of entering	Date of leaving

=2=

9. Offices/firms with full description and addresses where the candidate previously worked, and the reason for leaving:

Offices/Firms	From	To	Reasons for leaving

(If the candidate has previous service in the armed forces of Bangladesh relevant entries relating to the length of service, nature of the duties performed and report regarding the character and/or behavior entered in the discharge certificate should be noted.

In case of a candidate who has previously served as freedom fighter in the liberation war of Bangladesh a certificate to this effect given by the C-in-C or the Secretary, Ministry of Home Affairs as may be case should be enclosed.)

Note: The appointing authorities concerned should satisfy themselves that the above Discharge Certificate of ex-service men and the certificate of ex-freedom fighter is satisfactory.

10. Whether arrested, prosecuted or convicted in any case, criminal, political or otherwise, and restricted or externed : if so, full particulars including dates should be furnished.

11. Full particulars of the near relations. if any, i.e. brothers, sisters, first uncles, first relations-in-law who are in the service of the Government of Bangladesh specifying in posts held and where posted:

Name of relations	Post held	Place of duty

12. A certificate of character from the head of the educational institution last attended by the candidate to be attached.

13. Name with address of two referees not related to the candidate (Members of Parliament, Class-I Gazetted Officer, Professor, Reader, Senior Lecturer of Universities, Principals of Private College) who can testify to the candidate character and antecedents.

Name	Address

=3=

.....  
14. Married or unmarried (if married or proposed to be married the nationality of the person married or proposed to be married, should be stated).  
.....

I solemnly affirm that the particulars supplied therein are correct to the best of my knowledge.

.....  
Signature of the candidate or his left thumb impression if illiterate

Signature and designation of the issuing Officer and the name of the office with full address and date.

.....  
PART-II

To be filled in by the Superintendent of Police, District Special Branch/Deputy Inspector General of Police, Special Branch, Bangladesh.

.....  
Suitable:

Unsuitable (for the following reasons):

Place : .....

Date : .....

Superintendent of Police, District Special Branch/Deputy Inspector General of Police, Special Branch.

.....  
Note : If on verification it is found that there is nothing adverse against the candidate concerned then this form with reply should returned by the Superintendent of Police, District Special Branch/Deputy Inspector General of Police, Special Branch, Bangladesh to the referring authorities direct.

But if there is any information on record against the candidate concerned then this form with reply should be returned by the Superintendent of Police, District Special Branch to the referring authorities through the Deputy Inspector General of Police, Special Branch, Bangladesh.

Countersigned:.....  
Deputy Inspector General of Police  
Special Branch, Dhaka, Bangladesh.